Damage to the boat, and charges

A member can report damage after a boat day. You record it in the log, decide whether the club charges for it, and whether the boat comes off the water while it's fixed.

Where

Members admin → **Requests**, on the boat day under **Out with members**; the log is on **Clubboat**.

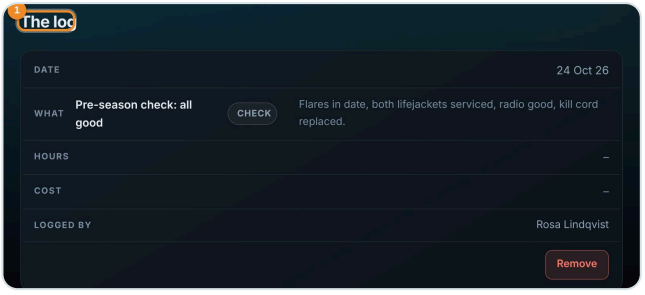
What the member did

Pressed **Report damage** on their trip on the Clubboat page and said what happened. It goes to you as an incident in the log.

Recording it

1. **Press Damaged or lost on the boat day**
   Say what the damage is and, if the club asks for a contribution, the amount. Tick to take the boat off the water while it's repaired if you need to. Press **Record it**.

2. **Afterwards**
   The incident is in the boat log, the member is told, and any charge sits under **Owed for lost or damaged kit** until you press **Paid** or **Let it go** (guide K4).



1 the boat log, with incidents and repairs.

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