Telling members what's new, and where the guides are

When the site gains something new, every member sees one card about it the next time they sign in. The how-to guides are linked from every page. Here's what to tell members who ask.

Nothing to set up

The cards come with the site. Committee-only features are only shown to the committee.

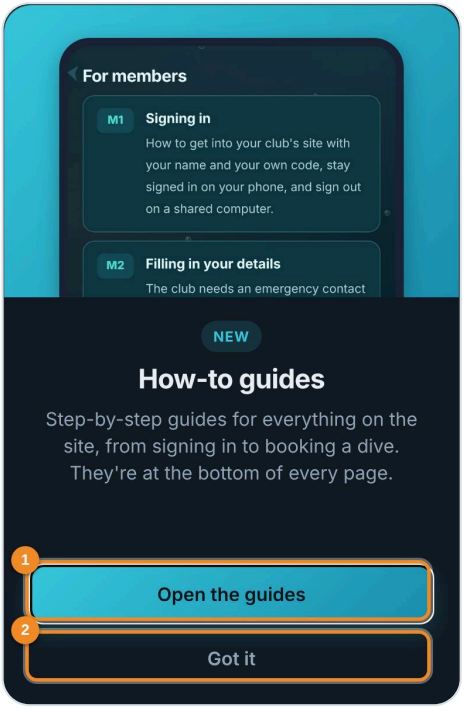
The guides

foxface.io/diving/guides.html, linked from the bottom of every page and from the panel behind a member's initials on the home screen.

What members see

1. **One card, once**
   A real picture of the feature, a line about it and a button straight to it. The site remembers who has seen it, so it doesn't come back on another phone.

2. **A brand-new member**
   Someone signing in for the very first time isn't shown a pile of cards: everything is new to them, so nothing is.



1 straight to the feature, 2 Got it.

Sending a member a guide

1. **Each guide is its own PDF**
   Send a member just the one they need, for example M3 for booking a dive. The contents guide (00) lists them all by who they're for.

FoxFace Diving how-to guides, guide C16. Pictures are from Kelpline Divers, a made-up club; your club's site shows your own names and kit. Made by FoxFace. Version 2, October 2026.