# Running a dive: the emergency sheet

Whoever is named as a dive's manager can open the emergency contacts and next of kin of everyone booked on that dive, even with no phone signal.

**Who can open it**

The dive's manager, from the day before the dive until five days after it. The committee posts the club has chosen can open it too.

**Recorded**

Every opening is written down for the committee: who, which dive, and when.

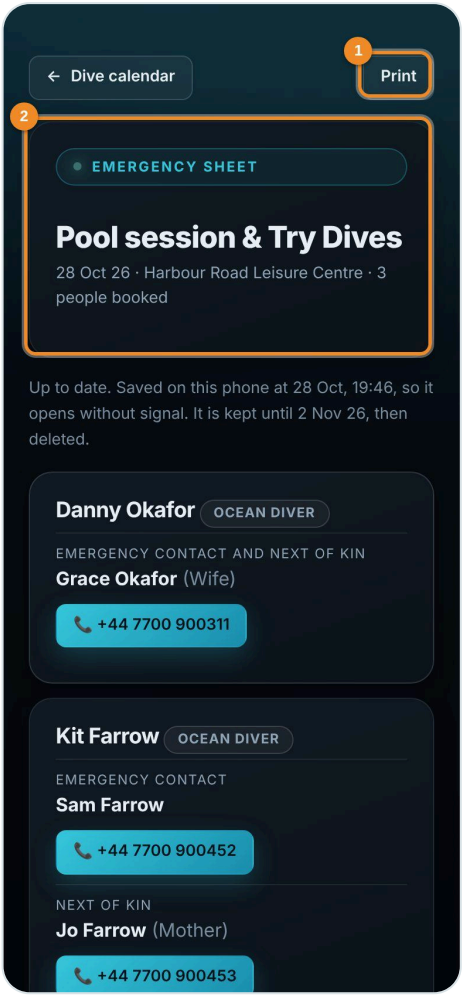
## Opening the sheet

1. **Open the dive on the calendar**
   Sign in, go to **Dive calendar** and find your dive. Press **Emergency sheet**. The button only appears for the dive's manager, and only while the sheet is open.

2. **Everyone booked, with their contacts**
   Each diver is listed with their emergency contact and next of kin. Tap a number to ring it. Anyone without a contact is marked **No emergency contact given**, so you can ask them before you get in.

3. **Open it before you lose signal**
   Open the sheet once while you still have signal, for example the night before. The phone keeps it, and it opens again at the site with no signal. In the FoxFace Diving app, **Emergency sheets on this phone** lists the ones it's holding.

4. **Print it if you prefer paper**
   Press **Print**. Destroy the paper copy after the dive.




1 Print, 2 each diver's contacts.

**Not named as the manager?**

Ask the committee to name you (guide C8). The button only appears for the dive's manager.

**Please don't copy the numbers**

Don't copy them into your own phone or anywhere else. The sheet is there whenever you need it.

FoxFace Diving how-to guides, guide D1. Pictures are from Kelpline Divers, a made-up club; your club's site shows your own names and kit. Made by FoxFace. Version 2, October 2026.