Booking onto a dive

How to put your name down for a club dive, trip, training day or pool night, and how to give your place up if you can't go.

Where

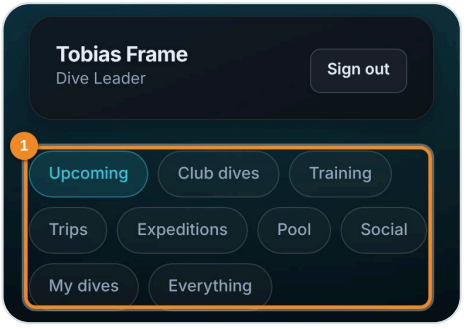
Dive calendar (on the home screen it's the **Dives** tile, which says how many are coming up).

Before you start

Sign in first (guide M1). Places are first come, first served, and the dive manager sees the list as soon as you book.

Finding the dive

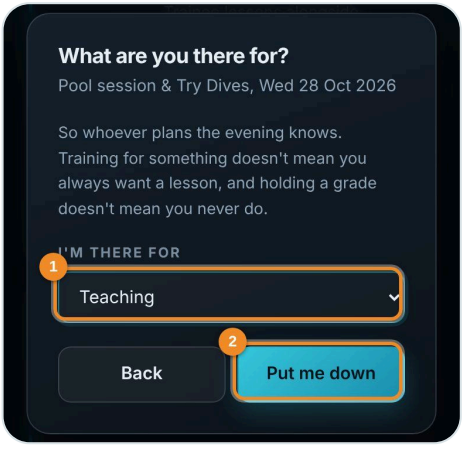
1. **Pick what you want to see**
   The buttons along the top filter the list: **Upcoming**, **Club dives**, **Training**, **Trips**, **Expeditions**, **Pool**, **Social**. **My dives** shows only the ones you're booked on, and **Everything** includes past dives.
2. **Read the card**
   Each dive shows where, when, how deep, the cost, who's running it, who's booked so far and how many places are left.



1 the filters, 2 Book a place.

Booking a place

1. **Press Book a place**
   On a club dive or trip, that's it: the card changes to **You're booked** and your name joins the list.
2. **Pool nights and training days ask one question**
   On those, the site asks what you're there for: teaching, a fun swim, a snorkel, a try dive, just watching, or something else in your own words. Pick one and press **Put me down**. It helps whoever plans the evening.
3. **Changed your mind about what you're there for?**
   Open the same card again: you can change your answer without giving up your place.

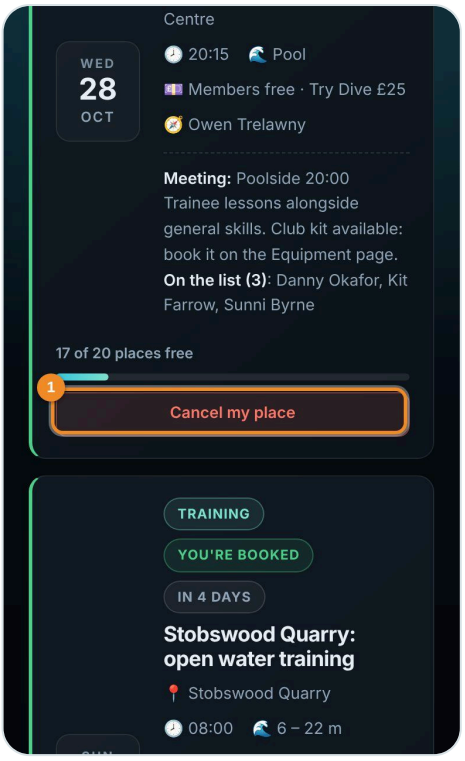


1 what you're there for, 2 Put me down.

Giving up your place

1 **Press Cancel my place**

On the dive, press **Cancel my place**, then **Cancel it**. The place goes straight back to the club. On a trip with a deposit, please tell the organiser as well.



1 Cancel my place.

Booking your children

Once the committee has added your children to the club, a second button appears after you've booked: **Add** and their name (guide M7).

Dive is full?

The button says **Dive is full**. Ask the dive manager whether there's a waiting list.

A teaching plan

On a training day, once the Training Officer has published who's teaching whom, the card gets a button: **Open the teaching plan** (guide M17).

FoxFace Diving how-to guides, guide M3. Pictures are from Kelpline Divers, a made-up club; your club's site shows your own names and kit. Made by FoxFace. Version 2, October 2026.